

FORM 2

Request for Correction of Deletion of Personal Information of Destruction or Deletion of
Personal Information Record in Terms of Section 24 (1) of the Protection of Personal
Information Act, 2013.
Regulations on the Protection of Personal Information, 2018.
[Regulation 3]

- Take note:
- 1. Affidavits or any other documentary evidence applicable to substantiate the objection can be attached.
 - 2. If the space provided in this form is too small, an attachment to this form may be submitted.
 - 3. Fill in where applicable.

Mark the appropriate box with a “X” Request to:

Correction or deletion of the personal information about the data subject which is in the procession of or under the control of the responsible party.

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Destruction or deletion of a record of personal information about the data subject which is in the possession of or under the control of the responsible party who is no longer authorized to keep the record of information

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A	DETAILS OF DATA SUBJECT
Name And Surname Or Registered Name	
Identity number or Registration Number	
Physical or Postal address	
Contact Number(s)	
Email Address	

B	DETAILS OF RESPONSIBLE PARTY
Name And Surname Or Registered Name	
Physical or Postal address	
Contact Number(s)	
Email Address	

C	INFORMATION TO BE CORRECTED / DELETED / DESTROYED

Signed at _____ on the ____ day of _____ 20__.

Signature of Duly authorised person

Signatory Name and Surname _____

Company Name _____

File Reference Number _____

Designation _____